

UTILITY PERMIT REGULATIONS

1. Approved permits cover public right of way under the jurisdiction of the Wasco County Court and are not valid upon any Federal, State or City right of way.
2. Any questions concerning permits or the permit process should be directed to the Wasco County Public Works at (541) 506-2640. Any modification to these permit regulations will require prior approval. Once a permit has been issued, The Public Works must be notified a minimum of 48 hours prior to starting any work within the County right of way. Failure of notification will invalidate the permit.
3. As provided in ORS 758.010 the Public Works Department, acting on behalf of the Wasco County Court, may designate where facilities may be located within the public road right of way, and may order the location of such facilities changed if deemed expedient.
4. If the applicant fails to commence installation of the facility covered by the permit within 120 days from the date the permit is approved, the permit shall be deemed null and void and all privileges thereunder forfeited.
5. Permits may be terminated or suspended when the applicant is found to have obtained a permit through misrepresentation of the facts or when terms of the permit are being violated or public safety is threatened.
6. Hold Harmless Clause – The applicant agrees that their performance under this permit is at their own risk and that they shall indemnify Wasco County, its agents and employees, and hold them harmless from any and all liability for damages, costs, losses and expenses resulting from, arising out of, or in any way connected with this permit, or from the applicant's failure to perform fully hereunder. The applicant further agrees to defend Wasco County, its agents and employees, against all suits, actions or proceedings brought by any third party against them for which the applicant would be liable hereunder.
7. Utility permit applications must be accompanied by one set of plans and/or map for minor projects and two sets of plans and/or maps for major projects. The plan or map must depict and locate the work to be done so that someone unfamiliar with the work can determine the location and nature of the installation.

8. Bonding – When requested in writing, the applicant or his contractor shall furnish, for the period of time required for the completion of the permit work, including the repair and restoration of the County road, a bond or cash deposit in the amount specified in the Special Conditions of the permit or other written notice. If the bond is furnished, it must be written by a surety company duly qualified and licensed to do business in the State of Oregon.
9. Insurance – The applicant or his contractor shall obtain and carry public liability and property damage insurance, covering all the applicant’s activities arising out of the work to be performed under the permit. The limits of liability under the policy shall not be less than \$200,000 for personal injury to each person, \$500,000 for each occurrence, and \$500,000 for each occurrence involving property damage; or a single limit policy of not less than \$1,000,000 covering all claims per occurrence. Coverage shall be by an insurance company authorized to do business in the State of Oregon.

In addition, if requested in writing, the applicant shall obtain an additional insurance policy including as named insured Wasco County, the County Court and members thereof, its officers, agents and employees.

10. Traffic Plan – A traffic control plan is required for all utility installations within the County roadway. The plan shall be approved by the County prior to any work. During the installation of the authorized facility or during any repair, removal or relocation thereof, the applicant shall at all times maintain such flagmen, signs, lights, barricades or other safety devices as the County may require and deem reasonably necessary to properly protect, warn or safeguard traffic upon the County road.
11. Detours / Temporary Road Closures – All requests for detours shall be submitted well in advance, with a detour plan showing the proposed traffic signing. No detour or road closure will be permitted until approval. When the plan is approved, the applicant shall notify all emergency agencies, school districts and postal carriers concerning the location and duration of the detour or closure.
12. Unless permission is first obtained from the County to open cut the roadway, pipelines, conduit or cable that crosses under the surfaced portion of the roadway shall either be bored or pushed. Trenching in connection with these methods shall be made from the roadside or road shoulder. Any boring or pushing method shall be by approved means, which will hold disturbances of surrounding material to a minimum. Voids or displacement outside the outside perimeter of the pipe, conduit or cable greater than 0.1 foot, shall be filled with sand or grout.
13. Unless special permission is first obtained from the County, direct burial of cable placed by the ploughing method shall be limited to the areas outside the roadway.

14. Length of open trench – Unless otherwise approved, backfilling of longitudinal trenches shall be accomplished so that no more than 300 feet of trench is left open at any time. No more than half the road may be closed at any time for either longitudinal or transverse trenches unless approved.
15. Trenching under a gravel surface – All trenching under a gravel roadway surface shall be backfilled with suitable material. Unless otherwise approved, suitable material shall be 3/4"-0 aggregate. The rock shall be laid in 12" lifts, each lift consolidated by mechanical tamping and controlled addition of moisture, to a density of 95% or greater.
16. Trenching under a paved surface – All trenching under a paved roadway surface shall be backfilled with a compressed density fill material (CDF). The CDF shall extend from the pipe zone to finish grade (see attached Flowable Backfill typical). Under normal circumstances, the required depth of the CDF backfill shall be three feet. The trench shall then be covered with steel plates of at least 1/2" thickness and of sufficient width to overlap the trench by six inches. "Bump" signs must be placed on both sides of the steel plates to warn traffic. The steel plates shall be left in place until the CDF has set. Plywood may not be used for traffic to pass over.
17. Pavement Replacement – Immediately prior to patching the surface cut, the existing pavement shall be neatly cut with a pavement saw or other approved breaker. All cracked or raveled pavement shall be removed without creating abrupt jogs in the cut line. A tack coat shall then be applied to the vertical faces of the patch area. Asphalt shall then be placed to a compacted thickness of two inches or to match the thickness of the existing pavement, whichever is greater. Pavement trimming, tacking the edges and pavement replacement shall be performed under the immediate supervision of the Director or his authorized representative. Unless otherwise approved, all trenches shall be patched with asphalt within 10 calendar days.
18. Patch Repair – For a period of two years following the patching of any paved surface, the applicant shall be responsible for the condition of said pavement patches. During that time, upon request from the County, the applicant shall repair, to the County's satisfaction, any patches that become settled, cracked, broken or otherwise faulty.
19. Aerial Pole Lines – The minimum vertical clearance for aerial pole lines crossing over County roads shall be 18 feet. The applicant must disclose in the permit what clearance they intend to have when crossing over the County roadway.
20. Attachments to Bridges – Attachment of pipelines, electric power or communication lines to bridges should be avoided where it is feasible and reasonable to locate elsewhere, particularly in the case of timber bridges which are subject to frequent and extensive maintenance by replacement of various bridge components. If an attachment is deemed necessary, the County will determine if the bridge is adequate to support the additional load and accommodate the utility without compromise of roadway features, including reasonable ease of bridge maintenance.

21. Inspection and Superintendence – When required, the applicant shall provide for a full time representative on the project. The representative shall be an experienced inspector or engineer who will be responsible to ensure compliance with the contract documents and the County permit regulations.
22. Clean Up and Repair – By acceptance of this permit, the applicant shall be responsible for all damages caused by any operations associated with the utility installation. All areas affected by the permit work shall be brought to an “as good as or better than” condition prior to completion of the installation and said responsibility shall survive the suspension or termination of the permit. Repairs shall include but are not limited to:
 - (a) Roadway Repairs – In addition to road reconstruction within the excavation area, the applicant shall ensure the repair of any other pavement, base material or sub-grade damaged as a result of permit operations. This includes damage to shoulders and pavement edges caused by detouring traffic and equipment around the work area. In the case of excessive damage, reconstruction or an Asphalt overlay may be required.
 - (b) Replacement of Contaminated Gravel – All gravel surfaces contaminated with mud, dirt, oversize rock or other foreign material shall be removed and replaced with 3/4"-0 crushed rock.
 - (c) Slopes and Roadside Ditches – Slopes and ditches shall be trimmed, smoothed and compacted to the original lines and grades. Reseeding of damaged slopes may be necessary.
 - (d) Driveways and culverts shall be replaced to the original lines and grades.
 - (e) Any signposts, mailboxes or other appurtenances that are removed will be replaced immediately in like condition in their original location and the area around them will be restored.
 - (f) It is the responsibility of the applicant to re-establish any survey monument moved, destroyed, etc. while working within County right of way. Reestablishment of survey monuments must be done by an approved registered surveyor and all costs shall be borne by the applicant.
 - (g) General Clean Up – The applicant shall at all times during the permit work keep the roadway clean and orderly. All broken pavement, concrete, excess excavation material or other objectionable material shall be promptly removed from the public right of way.

23. Prosecution and Progress of Road Restoration – Traffic safety and convenience shall receive utmost consideration at all times. On lengthy projects, complete road restoration may be required on one section prior to continuance of the excavation phase on another.
24. Normal Working Hours – Working hours for the permitted work shall be from 7:00 a.m. to 5:30 p.m. on weekdays. Work on the weekends, holidays or outside normal departmental hours must be approved.
25. Upon completion of the work, the applicant shall notify the Wasco County Public Works for final “as built” approval. This inspection is required and failure to obtain this final approval will invalidate the permit.